

**ICD-10 Implementation Team Meeting Minutes**  
**January 13, 2014**  
 11:00am - 12:00pm

Conference number: **1-888-363-4734**; Access Code: **2142113#**  
<https://dhhs.ncgovconnect.com/icd10/>

**Attendees** (☑ = present; ☐ = absent)

<input type="checkbox"/> Sarah Brooks (Facilitator) - DPH	<input checked="" type="checkbox"/> Kathy Hartsell – Cabarrus Health Alliance
<input type="checkbox"/> Adriane Eaton – Stokes Family Health Center	<input type="checkbox"/> Lana Deyneka - DPH
<input type="checkbox"/> Alice Salmons Mitchell – Yadkin Co LHD	<input type="checkbox"/> Lisa Perry – Franklin County
<input checked="" type="checkbox"/> Ann Moore – DPH	<input type="checkbox"/> Lynn Conner – DPH
<input checked="" type="checkbox"/> Anita Knight – Rockingham Co LHD	<input type="checkbox"/> Marcia Mandel – Raleigh CDSA
<input type="checkbox"/> Betty Hawkins – Stokes Family Health Center	<input type="checkbox"/> Michelle Williams – Durham County Health Dept
<input checked="" type="checkbox"/> Bob Martin – DPH	<input type="checkbox"/> Monica Massey, DNP, FNP – Wilson Co LHD
<input type="checkbox"/> Brenda Dunn - DPH	<input type="checkbox"/> Pamela Serrell Cochran – DPH
<input type="checkbox"/> Candi York – Cumberland Co LHD	<input checked="" type="checkbox"/> Qiudi Wang – DPH (EI Branch)
<input type="checkbox"/> Candy Tharrington – Franklin Co LHD	<input checked="" type="checkbox"/> Reginald Holliday – Durham County Health Dept
<input type="checkbox"/> Carla Morgan – Jackson Co LHD	<input type="checkbox"/> Roy Gilbert – Office of Rural Health & Community Care
<input type="checkbox"/> Carol Tyson – DPH	<input type="checkbox"/> Sandra Cox – Craven Co LHD
<input type="checkbox"/> Cindy Wall – Rockingham Co LHD	<input type="checkbox"/> Sharon Artis - DPH
<input checked="" type="checkbox"/> Colette Gelin – Cumberland Co LHD	<input checked="" type="checkbox"/> Stacey Eaton – DPH (EI Branch)
<input checked="" type="checkbox"/> Diane Keener – Macon Co LHD	<input type="checkbox"/> Susan Little - DPH
<input type="checkbox"/> Donna Sawyer – Albemarle Region Health Services	<input type="checkbox"/> Susan Reidy – Durham County Health Dept
<input checked="" type="checkbox"/> Eleanor Howell – DPH	<input type="checkbox"/> Sylvia Gentry – Stokes Family Health Center
<input type="checkbox"/> Gay Welsh – DPH	<input type="checkbox"/> Tammy Norville – Office of Rural Health & Community Care
<input type="checkbox"/> Joy Reed – DPH	<input checked="" type="checkbox"/> Taryn Edwards - DPH
<input type="checkbox"/> Karen Cowan – Mecklenburg Co LHD	<input checked="" type="checkbox"/> Tony Ivosic – DPH
	<input type="checkbox"/> Vicki White – Durham County Health Dept

Sarah began the meeting with an item not on the agenda. Sarah received a question from a LHD regarding the feasibility of CMS delaying the compliance date. She noted that CMS participated in the January NCHICA ICD-10 Task Force meeting last week and they continue to reiterate that there will be no more delays. It appears the only thing that may stop the 'ICD-10 Train' is passage of legislation by Congress. The only activity that has occurred with the bills in the house and senate wherein AMA is trying to stop the implementation is addition of co-sponsors. Committee consideration of the bills has not occurred so it appears unlikely that the bills will be passed (perhaps, not even considered by congressional committees).

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Item	Agenda Items	Presenter	Decisions / Action Items	Questions / Comments
1	Training	Sarah Brooks		<p>1. A workgroup consisting of CDSA clinical and business staff members has been identified to work on ICD-10-CM issues specific to the CDSAs and the first meeting will be held on 1-24-14. CDSA training materials will not be modified until workgroup deliverables are finalized. Workgroup activities should be complete by the end of March 2014. The workgroup objectives include:</p> <ul style="list-style-type: none"> <li>a. Develop an ICD-10-CM Resource Guide that all CDSAs can use to ensure consistent use of terminology and correct ICD-10-CM code assignment for the type of clinical conditions oftentimes identified with CDSA clients</li> <li>b. Clarify when Z codes for Screening, Observation, Aftercare, Evaluation and Examination should be used</li> <li>c. Provide guidance on use of Status and History of codes</li> <li>d. Submit draft ICD-10-CM Resource Guide to Medicaid for review and request feedback before finalizing the Guide</li> </ul> <p>2. Coding training dates announced in December.</p> <ul style="list-style-type: none"> <li>a. Pre-registration for training will begin in February for LHDs and Rural Health and for DPH and CDSAs in March</li> <li>b. Training sessions for LHDs/Rural Health will begin in April</li> <li>c. Training sessions for CDSAs and DPH staff will begin in May</li> <li>d. Implementation Team members had no further feedback regarding the schedule for 2014 training</li> </ul> <div style="text-align: center;">               Proposed Training Sessions v4.xls         </div> <p>3. Sarah will attend eLearning seminar on 1/28 to obtain more information about the Adobe product the State has procured. After this session, Sarah may be able to provide Implementation Team members with information about the product and determine the need for ongoing (after 2014) eLearning for ICD-10-CM coding training.</p>
2	Project Schedule	Sarah Brooks	Sarah will modify the dates related to Best Practice and CDI Strategies to a September timeframe since most agencies are not at a point to provide this type of information currently.	<p>Deliverables highlighted in pink are complete. Individual tasks that are complete are indicated by a check mark in Column A.</p> <div style="text-align: center;">               ICD-10 Project Schedule by Tasks Re         </div>
3	Issues Log	Sarah Brooks	Team members should send any new issues or risks or updates to existing	Updated Issue Log/Risk Matrix attached.

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			issues and risks to Sarah.	 ICD-10 Implementation Proje Any new issues?? Any new risks?? None reported.
4	DPH and Local Agency Implementation Status	Implementation Team Members	<ol style="list-style-type: none"> <li>1. Team members approved the questionnaire with minor changes. They recommend that the questionnaire specify the agency completing the survey and have an optional item for person completing the survey. A deadline of 1/31/14 is recommended as is use of Survey Monkey. Sarah will submit the questionnaire to the Chair of the NCALHD Informatics Committee for consideration. If approved, the Survey Monkey link will be sent to the Health Directors and in the next communication to ICD-10 contacts, Sarah will inform the list serve about the survey. Team members agreed that questions related to CDI strategies and Best Practices are too specific for the survey so Sarah will request this type of information through her communications.</li> <li>2. Sarah will modify the project schedule dates related to CDI Strategies to a September timeframe since most agencies are not at a point to provide this type of information currently.</li> <li>3. Sarah will modify the project schedule dates related to Best Practices to a September timeframe since most agencies are not a point to provide this type of information currently</li> <li>4. No needs expressed by Team members. Sarah noted that there may be more feedback after the survey results are in.</li> <li>5. Diane Keener will send Sarah any of the scenarios she has covered in</li> </ol>	<ol style="list-style-type: none"> <li>1. Sarah sent members a draft questionnaire for review prior to the meeting that she is proposing be sent out for LHDs to complete in order to ascertain agency progress.</li> <li>2. Clinical Documentation Improvement Strategies – does anyone have suggestions for this? Item 3.3-2 on Project Schedule.</li> <li>3. Best Practices – does anyone have suggestions for this? Item 3.4 and 3.5-7 on Project Schedule. Is this training needed?</li> <li>4. Are there needs in local agencies that could be addressed by ICD-10 Project?</li> <li>5. Status reports from agencies – was not conducted during this meeting since the questionnaire will gather much of the information.</li> </ol>

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Item	Agenda Items	Presenter	Decisions / Action Items	Questions / Comments
			training that are appropriate for public health. (Diane is working on this)	
5	Other	All		None
6	Adjourn	All		Adjourned at 11:35am
<b>Next Meeting Date: Monday, Feb 17, 2014 11:00am – 12:00pm; Computer Training Room (Bldg 3, 2<sup>nd</sup> Floor) and Webinar Access</b>				

### 2014 Meeting Dates – Please place on your Calendars:

Feb 17, Mar 17, April 21, May 19, June 16, July 21, Aug 18, Sept 15, Oct 20, Nov 17, Dec 15