

ICD-10 Implementation Team Meeting Minutes

June 16, 2014

11:00am - 12:00pm

Conference number: 1-888-363-4734; Access Code: 2142113# (Webinar not available)

Attendees (☑ = present; ☐ = absent)

| | |
|---|---|
| <input checked="" type="checkbox"/> Sarah Brooks (Facilitator) - DPH | <input type="checkbox"/> Lana Deyneka - DPH |
| <input type="checkbox"/> Adriane Eaton – Stokes Family Health Center | <input type="checkbox"/> Lisa Perry – Franklin County |
| <input type="checkbox"/> Alice Salmons Mitchell – Yadkin Co LHD | <input type="checkbox"/> Lynn Conner – DPH |
| <input type="checkbox"/> Ann Moore – DPH | <input checked="" type="checkbox"/> Marcia Mandel – Raleigh CDSA |
| <input type="checkbox"/> Anita Knight – Rockingham Co LHD | <input checked="" type="checkbox"/> Michelle Giblin – Craven County Health Dept |
| <input type="checkbox"/> Betty Cox - DPH | <input type="checkbox"/> Michelle Williams – Durham County Health Dept |
| <input type="checkbox"/> Betty Hawkins – Stokes Family Health Center | <input type="checkbox"/> Monica Massey, DNP, FNP – Wilson Co LHD |
| <input type="checkbox"/> Bob Martin – DPH | <input type="checkbox"/> Pamela Serrell Cochran – DPH |
| <input type="checkbox"/> Candi York – Cumberland Co LHD | <input checked="" type="checkbox"/> Qiudi Wang – DPH (EI Branch) |
| <input type="checkbox"/> Candy Tharrington – Franklin Co LHD | <input checked="" type="checkbox"/> Reginald Holliday – Durham County Health Dept |
| <input checked="" type="checkbox"/> Carla Morgan – Jackson Co LHD | <input type="checkbox"/> Rhonda Wright - DPH |
| <input type="checkbox"/> Carol Tyson – DPH | <input type="checkbox"/> Sandra Cox – Craven Co LHD |
| <input type="checkbox"/> Cindy Wall – Rockingham Co LHD | <input type="checkbox"/> Sharon Artis - DPH |
| <input type="checkbox"/> Colette Gelin – Cumberland Co LHD | <input type="checkbox"/> Stacey Eaton – DPH (EI Branch) |
| <input checked="" type="checkbox"/> Diane Keener – Macon Co LHD | <input type="checkbox"/> Susan Little - DPH |
| <input type="checkbox"/> Donna Sawyer – Albemarle Region Health Services | <input type="checkbox"/> Susan Reidy – Durham County Health Dept |
| <input checked="" type="checkbox"/> Eleanor Howell – DPH | <input type="checkbox"/> Sylvia Gentry – Stokes Family Health Center |
| <input type="checkbox"/> Gay Welsh – DPH | <input type="checkbox"/> Tammy Norville – Office of Rural Health & Community Care |
| <input type="checkbox"/> Joy Reed – DPH | <input type="checkbox"/> Taryn Edwards - DPH |
| <input type="checkbox"/> Karen Cowan – Mecklenburg Co LHD | <input checked="" type="checkbox"/> Tony Ivosic – DPH |
| <input checked="" type="checkbox"/> Kathy Hartsell – Cabarrus Health Alliance | <input checked="" type="checkbox"/> Vicki White – Durham County Health Dept |
| | |

| Item | Agenda Items | Presenter | Decisions / Action Items | Questions / Comments |
|------|--------------|-----------|--|--|
| 1 | ICD-10 Delay | S Brooks | <ol style="list-style-type: none"> 1. DHHS will plan for 10/1/15 compliance date 2. Steering Committee continues to evaluate the timeline 3. Project Schedule was re-baselined based on 10/1/15 compliance date. Implementation Team did not have any issues with the revised | <ol style="list-style-type: none"> 1. Proposed date from CMS – 10/1/15 (awaiting rule) 2. DHHS ICD-10 Steering Committee (NCTracks timetable) 3. Project Schedule, Issues, Risks – see attached |

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| | | | <p>schedule. Sarah will add a task for development of a transition plan so she can plan for the transition within DPH when she retires in November. (Done and updated schedule is attached). Sarah will also add a new risk related to her retirement to the Risk Matrix (Done and updated Matrix is attached).</p> | <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">  Schedule by Tasks Re-Baselined for 201! </div> <div style="text-align: center;">  Issues_Risks Logs 6-16-14.xls </div> </div> |
| 2 | Training | S Brooks | <p>Proposed schedule was approved. Team recommends that registration information go out as soon as possible since staff is already planning activities for the fall. Sarah will include the training dates in the status report to the Health Director's Informatics Committee and in the ICD-10 Update that will be sent out this week.</p> | <p>Proposed Schedule for 2014 ICD-10 coding training: Basic: 9/3 (8am-noon); 9/3 (1-5pm) Primary Care, Women's Health, Chronic Dz, BCCCP: 9/18 (12:30-4:30pm) Maternal Health: 9/18 (8:30-11:30am); 9/22 (12:30-3:30pm) Behavioral Health: 9/22 (9-11am) STD, HIV, Communicable Dz: 9/23 (8:30-10:30am) Child Health, Health Check: 9/23 (2-5pm) Family Planning: 9/23 (11am-1pm)</p> |
| 3 | Testing | S Brooks | <ol style="list-style-type: none"> 1. Sarah will develop information on testing including a timeline for activities (e.g., practice management system UAT must be done before trading partner testing) and an 'application' for interested LHDs to submit. This will be in a checklist form. Sarah will review this with the Health Directors as a proposal. 2. In the next ICD-10 Update, Sarah will include information on the type of test cases that are needed (e.g., Family Planning Waiver, Global billing) and ask folks to submit high level cases. Once these are collected, a work group will be asked to review and identify 'holes'. 3. Macon County LHD is still the only LHD to volunteer to assist with NCTracks UAT. Diane Keener noted that she is using HIS currently but this may change in a few months. If so, an HIS user will need to be identified. Update: Cabarrus Health Alliance (Insight user) has volunteered. | <ol style="list-style-type: none"> 1. Recommendation for NCALHD for mechanism to select LHDs for trading partner testing with NCTracks (1 HIS, 1 for each non-HIS vendor, 9 total) 2. Mechanism for development of test scripts for both UAT and trading partner testing with NCTracks (LHDs and CDSAs) <ol style="list-style-type: none"> a. Complete development 7/31/14 b. Implementation Review – August 2014 c. Example: Global billing test case 3. NCTracks UAT volunteers: Macon Co LHD, CDSA Provider – Kidsprout, Durham CDSA, Cabarrus Health Alliance |
| 4 | Other | All | <p>Add Michelle Giblin to ICD-10 Contact List and Implementation Team member</p> | |

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| | | | list (Done) | |
| 5 | Adjourn | All | | 11:30am |
| Next Meeting Date: Monday, July 21, 2014 11:00am – 12:00pm | | | | |

2014 Meeting Dates – Please place on your Calendars:
July 21, Aug 18, Sept 15, Oct 20, Nov 17, Dec 15