

ICD-10 Implementation Team Meeting Minutes

September 16, 2013

11:00am - 12:00pm

Conference number: **1-888-363-4734**; Access Code: **2142113#**
<https://dhhs.ncgovconnect.com/icd10/>

Attendees (☑ = present; ☐ = absent)

<input checked="" type="checkbox"/> Sarah Brooks (Facilitator) - DPH	<input type="checkbox"/> Karen Cowan – Mecklenburg Co LHD
<input type="checkbox"/> Adriane Eaton – Stokes Family Health Center	<input type="checkbox"/> Kathy Hartsell – Cabarrus Health Alliance
<input type="checkbox"/> Alice Salmons Mitchell – Yadkin Co LHD	<input type="checkbox"/> Lana Deyneka - DPH
<input type="checkbox"/> Ann Moore – DPH	<input type="checkbox"/> Lisa Perry – Franklin County
<input checked="" type="checkbox"/> Anita Knight – Rockingham Co LHD	<input type="checkbox"/> Lynn Conner – DPH
<input type="checkbox"/> Betty Hawkins – Stokes Family Health Center	<input checked="" type="checkbox"/> Marcia Mandel – Raleigh CDSA
<input checked="" type="checkbox"/> Bob Martin – DPH	<input type="checkbox"/> Marcia Johnson – Durham Co LHD
<input type="checkbox"/> Brenda Dunn - DPH	<input type="checkbox"/> Monica Massey, DNP, FNP – Wilson Co LHD
<input type="checkbox"/> Candy Tharrington – Franklin Co LHD	<input type="checkbox"/> Pamela Serrell Cochran – DPH
<input checked="" type="checkbox"/> Carla Morgan – Jackson Co LHD	<input checked="" type="checkbox"/> Qiudi Wang – DPH (EI Branch)
<input type="checkbox"/> Carol Tyson – DPH	<input checked="" type="checkbox"/> Roy Gilbert – Office of Rural Health & Community Care
<input checked="" type="checkbox"/> Cindy Wall – Rockingham Co LHD	<input type="checkbox"/> Sandra Cox – Craven Co LHD
<input checked="" type="checkbox"/> Diane Keener – Macon Co LHD	<input type="checkbox"/> Sharon Artis - DPH
<input type="checkbox"/> Donna Sawyer – Albemarle Region Health Services	<input checked="" type="checkbox"/> Susan Little - DPH
<input type="checkbox"/> Dorothy McNeil – Cumberland Co LHD	<input type="checkbox"/> Sylvia Gentry – Stokes Family Health Center
<input checked="" type="checkbox"/> Eleanor Howell – DPH	<input checked="" type="checkbox"/> Taryn Edwards - DPH
<input type="checkbox"/> Gay Welsh – DPH	<input type="checkbox"/> Tony Ivosic - DPH
<input checked="" type="checkbox"/> Joy Reed – DPH	<input type="checkbox"/>

Item	Agenda Items	Presenter	Decisions / Action Items	Questions / Comments
1	Project Schedule	Sarah Brooks		<p>Deliverables highlighted in pink are complete. Deliverables in progress will have check marks in the first column. There are no overdue tasks.</p>  <p>ICD-10 Project Schedule by Tasks Re</p>
2	ICD-10-CM Training	Sarah Brooks	<ol style="list-style-type: none"> Sarah will attach the Education Matrix to the e-mail that goes out to team members with the minutes. Sarah will update Project Schedule once training timeline is finalized. 	<ol style="list-style-type: none"> LHD Education Matrix – need some LHD members who attended the training to review the matrix. http://ncpublichealth.info/lhd/icd10/training.htm Timeline for training in 2014 – Project schedule has training being conducted March-June.

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			<ul style="list-style-type: none"> a. Qiudi and Marcia will follow up with the CDSA Directors in November after CDSA training is complete to ascertain preferences for training timetable for other staff. b. At the next meeting, Sarah will present a proposal that incorporates recommendations of Implementation Team, feedback from contacts and includes both 2-day Comprehensive training model as well as shorter sessions over longer period of time. 	<ul style="list-style-type: none"> a. Sarah reported on feedback from some ICD-10 Contacts (attached) <ul style="list-style-type: none">  Feedback on ICD-10 Training Schedule v4. Roy Gilbert – Basic refresher training in Spring will help local agencies plan for other staff training Carla Morgan – proceed with training as planned. For those that went through Comprehensive training this year, do a ½ day refresher training Marcia Mandel – For CDSA clinical staff, Spring may be too early. Staff that need to help with authorizations may need training earlier. b. Discussed comprehensive, all day sessions vs. small blocks of time several times a week for comprehensive training
3	DPH and Local Agency Implementation Status	Implementation Team Members	<p>This will be an agenda item each month.</p> <p style="text-align: center;">Next month implementation will be LESS THAN A YEAR AWAY!!</p> <p>Sarah will send Bob Martin the DPH Business Impact Assessment Summary so he can follow up where needed – Done</p> <p>Sarah will send out monthly communications to ICD-10 Contacts during 2013. During 2014, the frequency will be re-assessed by the Implementation Team.</p>	<ul style="list-style-type: none"> 1. LHD Status <ul style="list-style-type: none"> a. Diane Keener – Clinical staff is meeting monthly and coding scenarios representative of services provided. They have purchased Encoder Pro and have incorporated this in their documentation. They have briefly talked about impacts. b. Carla Morgan – Waiting for 2014 training and implementation of Avatar EMR c. Cindy Wall – They have started their business impact assessment and their Implementation Team has met a few times. They are on HIS and going to My Avatar. 2. CDSA Status 3. Rural Health Status – have not done much to date – will do more in 2014 4. DPH Status - Attached are results of the DPH Business Impact Assessment <ul style="list-style-type: none">  DPH Business Impact Assessment Summary <p>Sarah noted that communications to ICD-10 contacts tends to spur interest and questioned if she should send out communications more frequently. Members agreed that monthly communications are sufficient at present time.</p>
4	ICD-10-CM Testing	Sarah Brooks	<ul style="list-style-type: none"> 1. Continue to follow up with Roy to determine if test cases will be available for DPH and RH to use. Sarah and Roy will continue to participate in NCHICA ICD-10 Task Force meetings. Sarah will e-mail Debbie Liverman at DIRM to see if they still have the CPT test cases. 	<ul style="list-style-type: none"> 1. Status of NCHICA testing pilot - The testing pilot has been discontinued as an NCHICA pilot project and is now a private venture. Roy Gilbert stated the project has about 150 medical records from Rural Health. The gentleman that spearheaded the effort for NCHICA has returned to Rex so hopefully testing results will be forthcoming. Sarah noted that the main thing she would like to have access to are the test cases so that uniform test cases can be developed. Eleanor noted that DIRM developed test cases for CPT billing so they may still have the test cases that could be used as a model.

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			<p>Done</p> <p>2. Roy Gilbert will request a meeting with Joe Cooper who is now overseeing ICD-10 implementation for Medicaid. Roy will include Sarah in this meeting so she can address some of the specific questions/ issues related to public health and CDSAs. Sarah will go ahead and write up all of the issues identified to date related to Medicaid and review this with the Implementation Team at the next meeting.</p>	<p>2. Timetable for Medicaid follow up – There are several issues on the Issues Log related to Medicaid. Roy stated there is a full-time team working on the technical issues related to ICD-10 implementation. Roy still has not heard back from Joe Cooper about a joint meeting</p>
5	Issues Log	Sarah Brooks	<p>Team members should send any new issues or risks or updates to existing issues and risks to Sarah.</p> <p>Issues will be reviewed at the October meeting.</p>	<p>Updated Issue Log/Risk Matrix attached. Discussion of Issue 12.</p>  <p>ICD-10 Implementation Proje</p> <p>Any new issues?? Any new risks??</p>
6	Other	All		
7	Adjourn	All		11:45am
<p>Next Meeting Date: Monday, Oct 21, 2013 11:00am – 12:00pm; Computer Training Room (Bldg 3, 2nd Floor) and Webinar Access</p>				

2014 Meeting Dates – Please place on your Calendars:

Jan 13, Feb 17, Mar 17, April 21, May 19, June 16, July 21, Aug 18, Sept 15, Oct 20, Nov 17, Dec 15